

## PREMIUM SERVICE REQUEST FORM

Date / Time \_\_\_\_\_

Project Address \_\_\_\_\_

APD Number \_\_\_\_\_

CRR \_\_\_\_\_

By signing this agreement, the undersigned does certify and agree to the appropriate fees below. The undersigned is also aware that Walk-Thru and After Hours, Nights and Weekends services are designated for the purposes of Plan Examination only. Furthermore, Premium Set Up and Expedited Contractor's Registration are designated for the purposes of Customer Service only. Incomplete paperwork, high customer volume and the availability of other agencies involved in the process may make it necessary to return the next day. ***These fees do not include any other agency's review and are in addition to standard permit fees.***

Applicant Name \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Phone Number \_\_\_\_\_

***All documentation must be prepared and ready for Customer Service and the applicant must be seated for service by 3pm on the date of the request.***

- |  |   |
|--|---|
| <input type="checkbox"/> RESIDENTIAL WALK THRU for 1, 2 & 3 family buildings | \$79 per application  |
| <input type="checkbox"/> COMMERCIAL WALK THRU including 4+ family buildings  | \$441 per application   |
| <input type="checkbox"/> AFTER HOURS/NIGHT AND WEEKENDS                      | \$441 per application + \$105 per hour + Plan examiners hourly rate |

***Requests should be submitted by 12pm on the date of the request due to the complexity of the process***

- |  |                           |
|--|---------------------------|
| <input type="checkbox"/> PREMIUM SET UP                    | \$263.00 per application. |
| <input type="checkbox"/> EXPEDITED CONTRACTOR REGISTRATION | \$200                     |

**IN ADDITION TO STANDARD PERMIT/REGISTRATION FEES**